

**SITE PLAN REVIEW CHECK LIST**  
*(Section 4-10 Northport Zoning Ordinance)*

*Necessary elements for site plan review applications.* For purposes of this section, design plans shall include site plans, architectural plans and landscaping plans as required herein. A site plan shall be prepared, signed and sealed by an architect, landscape architect, surveyor or an engineer, currently licensed in the State of Alabama, and shall be drawn to a scale of not smaller than 1 inch = 50 feet. Plans shall address the following requirements:

- \_\_\_\_\_ a. Name of development;
- \_\_\_\_\_ b. Location map and north arrow;
- \_\_\_\_\_ c. Dimension, slope and size in square feet of lot; acreage of property;
- \_\_\_\_\_ d. Adjacent properties, streets, service roads, curbs and dimensions of same;
- \_\_\_\_\_ e. Zoning classification of site and of adjacent properties;
- \_\_\_\_\_ f. Existing and proposed buildings, location, size and dimensions;
- \_\_\_\_\_ g. Proposed use of buildings, number of lots and lot numbers if applicable;
- \_\_\_\_\_ h. Number of dwelling units, commercial and density per acre;
- \_\_\_\_\_ i. Lot frontage on public streets and proposed access thereto;
- \_\_\_\_\_ j. Front, side and rear yard (setbacks);
- \_\_\_\_\_ k. Marginal access road and flood plain provisions (as applicable);
- \_\_\_\_\_ l. Off street loading berths or spaces;
- \_\_\_\_\_ m. USGS - MSL - Contours at five-foot intervals;
- \_\_\_\_\_ n. Paved, off street parking, including handicapped parking spaces;
- \_\_\_\_\_ o. Interior/exterior roads, sidewalks, curb and gutters - dimensions and type;
- \_\_\_\_\_ p. Location and specifications of utility lines by type and size. Utility and right-of-way easements;
- \_\_\_\_\_ q. Landscaping plan (signed and sealed by a registered landscape architect). If a landscape architect is not available, the applicant may employ a landscape designer;
- \_\_\_\_\_ r. Name and address of owner, development/engineer, architect, landscape architect and contractor (including current license numbers);
- \_\_\_\_\_ s. Location of lighting facilities and on-premise signs;
- \_\_\_\_\_ t. Location of garbage disposal facilities; and
- \_\_\_\_\_ u. Elevations of all faces of buildings and structures, at a scale of 1/8" = 1'0". Such shall indicate:
  - \_\_\_\_\_ 1. Design character of buildings and structures;
  - \_\_\_\_\_ 2. Specific materials existing/planned for use on buildings and structures, including colors of any and all materials employed, with their locations indicated on the elevations;
  - \_\_\_\_\_ 3. Heights of buildings and structures;
  - \_\_\_\_\_ 4. Roofs and overhangs;
  - \_\_\_\_\_ 5. Special design features, including compliance with American Disabilities Act requirements;
  - \_\_\_\_\_ 6. Typical locations, shape(s), and type of signs

*Note: See Section 4-10 of Northport Zoning Ordinance for additional Information.*