

**CITY OF NORTHPORT, ALABAMA
Business License Renewal**

License Renewal Year _____

Taxpayer ID: _____

Location #: _____

BUSINESS NAME & ADDRESS:

License. Code: _____ License Description: _____

Previous Year GROSS RECEIPTS _____

Base License fee \$ _____ + _____ % OF GROSS RECEIPTS
(CONTACT THE BUSINESS LICENSE OFFICE FOR CORRECT AMOUNTS: 205-339-7000 EXT. 228)

TOTAL _____

GROSS RECEIPTS UNLESS THE BUSINESS IS LOCATED OUTSIDE OF NORTHPORT, SHALL INCLUDE THE ENTIRE RECEIPTS OF THE BUSINESS. IF LOCATED OUTSIDE OF NORTHPORT ONLY GROSS RECEIPTS FROM BUSINESS PERFORMED IN NORTHPORT OR ITS POLICE JURISDICTION.

Total License(s): _____
Inspection: _____
Issue Fee: \$10.00

Penalty: _____
Interest: _____
Total Remittance: _____

Licenses are **due JAN. 1**, and **delinquent after FEB. 15**. A 15% **PENALTY as of FEBRUARY 16th**, plus an **additional 1% INTEREST** each month thereafter, and an **additional 15% as of MARCH 16th**. On Northport businesses the gross receipts are the entire receipts less taxes collected. For businesses located OUTSIDE Northport the gross is ONLY the receipts in Northport. The renewal notice may be mailed. Postmark must be by FEB 15.

* NOTE: IF YOU FEEL YOU ARE MISCLASSIFIED PLEASE CALL US AT 205-339-7000. ext.228

* PLEASE ENCLOSE ANY CHANGES OF ADDRESS AND/OR OWNERSHIP.

** IF YOU ARE IN BUSINESS ONE (1) DAY DURING THE NEW YEAR YOU MUST PURCHASE THAT YEARS LICENSE. **

**IF YOU ARE A GENERAL, ELECTRICAL, PLUMBING, HVAC, LANDSCAPING, SECURITY ALARM CONTRACTOR OR SUB CONTRACTOR PLEASE INCLUDE A COPY OF YOUR CURRENT STATE CARD OR CERTIFICATE WHEN RENEWING LICENSE. **

ALL OUTSTANDING/PAST DUE LICENSES, TAXES, & INVOICES NEED TO BE TAKEN CARE OF PRIOR TO LICENSE RENEWAL. YOU WILL NOT BE ABLE TO RENEW YOUR LICENSE WITHOUT FIRST TAKING CARE OF THESE OBLIGATIONS.

Please bring this notice with you when renewing your license in our office. **IF YOU WILL NOT BE RENEWING YOUR LICENSE SEND THIS NOTICE WITH A LETTER EXPLAINING WHY AND THE EFFECTIVE CLOSING DATE.**

ALABAMA IMMIGRATION LAW ALL OWNERS, PARTNERS, PERSONS CONDUCTING THE TRANSACTION MUST BE VERIFIED.

IF YOU ARE RENEWING YOUR LICENSE IN THE OFFICE PLEASE BRING A CURRENT ALABAMA DRIVERS LICENSE OR NON DRIVER ID. IF YOU DO NOT HAVE A CURRENT ALABAMA LICENSE/ID WE WILL NEED A CURRENT STATE ISSUED PHOTO ID AND ONE OF THE 13 APPROVED DOCUMENTS.

IF YOU ARE MAILING IN YOUR RENEWAL, FOR EACH OWNER/PARTNER LISTED ON THE BUSINESS, PLEASE INCLUDE A COPY OF A CURRENT ALABAMA DRIVERS LICENSE OR NON DRIVER ID. IF YOU DO NOT HAVE A CURRENT ALABAMA DRIVERS LICENSE OR NON DRIVER ID INCLUDE A COPY OF A CURRENT U.S. STATE ISSUED LICENSE/PHOTO ID AND ONE OF THE 13 APPROVED DOCUMENTS.

1. LAST NAME _____ ALABAMA DRIVERS LICENSE # _____ EXP. DATE _____
2. LAST NAME _____ ALABAMA DRIVERS LICENSE # _____ EXP. DATE _____
3. LAST NAME _____ ALABAMA DRIVERS LICENSE # _____ EXP. DATE _____

Taxpayer ID: _____

Location #: _____

BUSINESS NAME & ADDRESS:

Corporation, LLC's and LLP are exempt from this law but must sign an affidavit stating that they are such a company, and include it with their renewal. You can get a copy of an Affidavit on our website at <http://www.cityofnorthport.org/forms.php> to print on your company's letterhead.

******IF EACH OWNER OR PARTNER DOES NOT SUBMIT THE NECESSARY DOCUMENTATION THE CITY WILL HAVE NO CHOICE BUT TO RETURN UNPROCESSED RENEWALS FOR FAILURE TO PROVIDE PROOF OF CITIZENSHIP OR LAWFUL PRESENCE. THIS MAY RESULT IN ADDITIONAL PENALTIES AND INTEREST.****

By signing this license renewal you certify that all information provided on this document is true and correct. You also certify, under penalty of perjury, that you are a U.S. Citizen or are lawfully present in the U.S. and are conducting this transaction on behalf of a U.S. Citizen or lawfully present alien. Please note that Section 30 of Act 2011-535 establishes criminal penalties for entering into a "business transaction" on behalf of an illegal alien.

Signature

Contact Phone Number

Date